

Instructions Staten Island Carpool (SICP) Ticket Refund Request Form

- Complete the customer information section and the ticket return section below.
- Please enter information in the “Click or tap here to enter text” areas.
- The name and address in the Customer Information will be used for the refund check.
- Securely package tickets for mailing and mail tickets with this completed form.
- Print form, sign, and mail.

Customer Information:

Name: _____

Mailing Address: _____

Phone Number: _____ Date: _____

Ticket Return Information:

Number of Ticket Books

Number of Loose Tickets

Refund Policy:

- Full ticket book and loose tickets will be redeemed at the value of purchase, verified via serial number.
- Mail to: MTA Brides & Tunnels
 2 Broadway, 23rd Floor
 New York, NY 10004
 Attn: Tolling Operations
- Confirmation of receipt will be mailed to you when this form is received by Tolling Operations.
- Refund checks will be mailed within 4 to 6 weeks.

Print Form and Sign: _____

For MTA B&T Use Only	Date Received:
Counted:	Witnessed: