



# CONTRACT DOCUMENT ORDER FORM

SSE #: 0000378719

**Solicitation Title:** P36491 Replace Negative Cables 36th Street Station to Atlantic Avenue/Barclays Center Station on the 4th Avenue Line, in the Borough of Brooklyn

## TO REQUEST DOCUMENTS FOR THIS PROCUREMENT

Please complete this form in its entirety and email it to [SolicitationDocs@mtacd.org](mailto:SolicitationDocs@mtacd.org)

|  |  |
|--|--|
| <b>Company Name:</b>   | _____  |
| <b>Address:</b>  | _____<br><small>(Street Address is Required)</small>   |
| <b>Contact:</b>  | _____<br><small>(Please enter the name of the contact for this project)</small>              |
| <b>Title:</b>  | _____  |
| <b>Telephone:</b>  | _____  |
| <b>Email Address:</b>  | _____<br><small>(Addenda Notifications will be sent to this Email Address)</small>           |
| <b>Fax #:</b>  | _____  |
| <b>MTA Bidder/Supplier#:</b>   | _____<br><small><i>(We cannot process your order without a Bidder/Supplier ID #)</i></small> |
| <b>DUNS #:</b>   | _____  |
| <b>Tax ID #/EIN:</b>   | _____  |
| <b>I am interested in this project as a:</b>   | _____ <b>Prime Contractor</b> _____ <b>Sub-Contractor</b>                                    |
| <b>In order to participate you must be a registered a Vendor with System for Award Management (SAM).</b> |  |

\*If you do not have an existing Bidder or Supplier ID you will need to register on the My MTA Portal [www.mymta.info](http://www.mymta.info)  
Click on the following link to a Brainshark video that provides directions on how to create a new User ID for an existing Bidder/Supplier, or how to become a Bidder with the MTA:  
<https://www.brainshark.com/1/player/en/mtabsc?pi=zHGzoilZ0zKECXz0&fb=0>