



# CONTRACT DOCUMENT ORDER FORM

SSE #: 0000363953

Solicitation Title: C31392/C31393 Design Build Services for Indefinite Quantity Repairs to Miscellaneous Structural Steel, Concrete and Masonry Components in all Boroughs of New York City

## TO REQUEST DOCUMENTS FOR THIS PROCUREMENT

Please complete this form in its entirety and email it to [SolicitationDocs@mtacd.org](mailto:SolicitationDocs@mtacd.org)

<b>Company Name:</b>	_____
<b>Address:</b>	_____ <small>(Street Address is Required)</small> _____
<b>Contact:</b>	_____ <small>(Please enter the name of the contact for this project)</small>
<b>Title:</b>	_____
<b>Telephone:</b>	_____
<b>Email Address:</b>	_____ <small>(Addenda Notifications will be sent to this Email Address)</small>
<b>Fax #:</b>	_____
<b>MTA Bidder/Supplier#:</b>	_____ <i>(We cannot process your order without a Bidder/Supplier ID #)</i>
<b>DUNS #:</b>	_____
<b>Tax ID #/EIN:</b>	_____
<b>I am interested in this project as a:</b>	_____ <b>Prime Contractor</b> _____ <b>Sub-Contractor</b>
<b>In order to participate you must be a registered a Vendor with System for Award Management (SAM).</b>	

\*If you do not have an existing Bidder or Supplier ID you will need to register on the My MTA Portal [www.mymta.info](http://www.mymta.info)  
Click on the following link to a Brainshark video that provides directions on how to create a new User ID for an existing Bidder/Supplier, or how to become a Bidder with the MTA:  
<https://www.brainshark.com/1/player/en/mtabsc?pi=zHGzoilZ0zKECXz0&fb=0>