

Memorandum



Volunteers needed for Monday, June 8, to Friday, June 12. Please sign up today.

Colleagues,

We want you to know that we're doing everything we can to prepare for when New York City enters Phase 1 of reopening on Monday, June 8th, so that we can all remain safe. Part of that preparation includes restoring full service to help prevent crowding to the degree possible on subways, buses, and in stations. While all of our operating personnel will be in full force to keep customers moving and facilities clean around the clock, we need the rest of you to help reinforce proper mask and hand sanitizer use as more people use the system.

To help achieve that and to keep our employees and customers safe, beginning June 8th, we will set up mask and hand sanitizer distribution areas in the subway system and transit nodes.

To staff this effort, we're asking for four thousand non-operating volunteers, and other MTA staff, to work across two shifts to help distribute masks and sanitizers to customers and employees. This distribution will run through Friday, June 12th.

By volunteering, you'll help make sure your fellow employees and our customers remain safe in the system, while at the same time keeping New York City on track to move into Phase 2 of reopening.

Please sign up today, Thursday June 4, using **THIS FORM** and indicate your station and time preferences. While you may not be assigned your preference, we will do our best to accommodate your choices, and will confirm your assignment and provide further information as soon as possible.

Please note: If you perform an essential work service, you must first gain approval from your manager in order to volunteer.

Your help will be greatly appreciated and remember, we are all in this together.

Thank you.

Patrick Warren

MTA Chief Safety Officer