

## **Rules of Conduct & Decorum for MTA Board & Committee Meetings**

The following Rules of Conduct and Decorum shall apply to members of the public who speak at MTA Board and Committee meetings. The MTA reserves the right to disallow anyone who violates these rules from speaking or continuing to speak and may remove violators from the premises.

1. Each person who wishes to speak shall register in advance, state their name and any organization represented, and identify the agenda topic on which they intend to speak. Remarks must be limited to items on the meeting agenda.
2. Speakers shall address their remarks to the Chair and shall not make personal, impertinent, insulting or slanderous statements about any member of the MTA Board or staff, or about other members of the public.
3. Speakers may not use profanity or vulgar language, threaten violence, or otherwise engage in conduct that disrupts the orderly conduct of the meeting.
4. Each speaker shall adhere to a two-minute time limit per person for each meeting. Time may not be transferred from one speaker to another.
5. Members of the public must stay within the area designated for the public and may not enter the area reserved for MTA Board Members and staff.