



Staten Island Railway

# Notice of Examination

## Power Maintainer, Exam No. 4801

**Application Deadline**  
March 3, 2014

This is **NOT** a New York City Transit position. This is **Not** a Civil Service position.

### AMENDED

This Notice was amended on February 11, 2014 to: (a) re-open the application period from February 11, 2014 to March 3, 2014; and (b) to change the selection method to a structured interview; and (c) waive the examination fee. **Candidates who previously applied for Examination #4801 need not apply again.**

### JOB DESCRIPTION

Staten Island Railway Power Maintainers, under supervision, operate, maintain, install, inspect, test, alter and repair the Staten Island Railway's power substation equipment and related control equipment, with the use of the Supervisory Control and Data Acquisition (SCADA) computer system. They operate, maintain, service and repair silicon rectifiers, high tension and low tension switch gear, automatic relay panels and circuits, and auxiliary equipment and accessories; isolate power equipment; troubleshoot, repair, maintain, test and operate relays, meters, test instruments, analog and digital circuit boards, modems and related low-voltage and high-voltage equipment; diagnose operating defects in power conversion equipment; operate feeder breakers, disconnects and switches; make computations; keep records; drive motor vehicles; and perform related work.

Some of the physical activities performed by Staten Island Railway Power Maintainers and environmental conditions experienced are: climbing and descending ladders and stairways; walking on and between catwalks and roadbeds; responding to audible signals such as alarm bells, train whistles and horns; working in confined areas; lifting heavy material and equipment; responding to visual signals including distinguishing colored lights; differentiating color-coded wires; and working outdoors in all weather conditions.

**Special Working Conditions:** Staten Island Railway Power Maintainers may be required to work various shifts including nights, Saturday, Sundays, and holidays.

(This brief description does not include all of the duties of this position.)

### SALARY AND BENEFITS

The current minimum salary is \$22.27085 per hour for a 40-hour week, after a rate of \$8.00 per hour during the initial 5 days of training. This rate is subject to change. The benefits of this position include, but are not limited to, night and weekend salary differentials, paid holidays, vacation and sick leave, a comprehensive medical plan and a pension plan. New employees may not be eligible for certain benefits until they meet specified service requirements in accordance with the Collective Bargaining Agreement.

**READ CAREFULLY AND SAVE FOR FUTURE REFERENCE**

Filing period opened: February 5, 2014

## HOW TO QUALIFY

**Education and Experience Requirements:** By the last day of the application period you must have:

Graduated from an approved trade school, technical school or vocational high school, with a specialization in electrical, electronic or electro-mechanical technology totaling at least 600 hours **and** have three years of full-time satisfactory journey-level experience in the electrical, electronic or electro mechanical fields in the maintenance, repair, testing, construction or installation of electrical or electronic equipment.

You may be given the structured interview before we verify your qualifications. You are responsible for determining whether or not you meet the qualification requirements for this examination prior to submitting your application. If you are marked "Not Qualified," your application fee will **not** be refunded and you will **not** receive a score.

## REQUIREMENTS TO BE APPOINTED

**Medical Requirement:** Medical requirements have been established for the position of Staten Island Railway Power Maintainer. You will be examined to determine whether you can perform the essential functions of the position of Staten Island Railway Power Maintainer. Where appropriate, a reasonable accommodation will be provided for a person with a disability to enable him or her to take the examination, and/or to perform the essential functions of the job.

**Drug Screening Requirement:** You must pass a drug screening in order to be appointed.

**Driver License Requirement:** At the time of appointment, you must have a Motor Vehicle Driver License that is valid in the State of New York with no disqualifying restrictions that would preclude the performance of the duties of a Staten Island Railway Power Maintainer. If you have serious moving violations, a license suspension or an accident record, you may be disqualified. This license must be maintained for the duration of your employment in this title.

**Residency:** New York City residency is not required for this position.

**English requirement:** You must be able to understand and be understood in English.

**Proof of Identity:** Under the Immigration Reform and Control Act of 1986, you must be able to prove your identity and your right to obtain employment in the United States prior to employment with the Staten Island Railway.

**Character and Background Requirement:** Proof of good character and satisfactory background are absolute prerequisites to appointment. The following are among the factors considered as grounds for disqualification: (a) conviction of an offense, the nature of which indicates lack of good moral character or disposition toward violence or disorder; (b) repeated convictions where such convictions indicate a disrespect for the law; (c) discharge from employment where such discharge indicates poor behavior or an inability to follow rules and disciplinary guidelines; (d) previous unsatisfactory employment history with the Metropolitan Transit Authority (MTA), or another public employer; (e) dishonorable discharge from the Armed Forces; (f) previous misrepresentation of identity; and (g) previous misrepresentation of authority to work in the United States.

## HOW TO OBTAIN AN APPLICATION

You may obtain an application for this examination online at <http://mta.info/nyct/hr/appexam.htm> or in person at the MTA Exam Information Center as indicated below during the application period.

### MTA EXAM INFORMATION CENTER

Open Monday through Friday, from 9 AM to 3 PM, in the lobby at 180 Livingston Street, Brooklyn, New York. Directions: take the A, C, F or R trains to the Jay Street-Metro Tech Station, or the 2 or the 3 train to the Hoyt Street Station.

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## REQUIRED FORMS

**Application for Examination:** Make sure that you follow all instructions included with your *Application*, including payment of fee. Save a copy of the instructions for future reference.

**Education and Experience Test Paper:** Write your social security number in the box at the top of the cover page, and the examination title and number in the box provided. This form must be filled out completely and in detail for you to receive a proper rating. Keep a copy of this completed *Education and Experience Test Paper* for your records.

**Foreign Education Fact Sheet:** (Required only if you need credit for your foreign education to meet the education and experience requirements): If you were educated outside the United States, you must have your foreign education evaluated to determine its equivalence to education obtained in the United States. The services that are approved to make this evaluation are listed on the *Foreign Education Fact Sheet* included with your application packet. When you contact the evaluation service, ask for a “document-by-document” (general) evaluation of your foreign education.

## HOW TO SUBMIT AN APPLICATION

If you believe you meet the requirements in the “How to Qualify” section, **you must apply by mail.**

New York City Transit will **not** accept applications in person.

### Applications by Mail must:

1. Include all the required forms, as indicated in the Required Forms section above.
2. Be postmarked by the last day of the application period.
3. Be mailed to the address in the “Correspondence Section” of this notice.

## THE SELECTION PROCESS

Candidates who meet the Education and Experience Requirements will be selected based on the results of a structured interview. Candidates will be scheduled for the structured interview based on hiring needs of the Staten Island Railway. **All candidates may not be scheduled for the structured interview.**

Candidates who meet the Education and Experience Requirements will be sent a **Qualified Letter**. Candidates who do **not** meet the Education and Experience Requirements will be sent a **Not Qualified Letter**.

The **Qualified Letter** or **Not Qualified Letter** will be mailed to you by May 1, 2014. If you do not receive a **Qualified Letter** or **Not Qualified Letter** by April 29, 2014, you may obtain a duplicate letter at the MTA Exam Information Center (as indicated above).

The structured interview may include questions on basic electrical and electronic theory, proper selection and use of tools, instruments, measuring devices and materials; safe, proper and efficient work practices; reading and interpreting blueprints and electrical drawings; and performing job related calculations.

### PROOF OF IDENTIFICATION

You must present your photo ID when you arrive for the structured interview.

## THE INTERVIEW RESULTS

If you meet the education and experience requirements and pass the structured interview, your name will be placed on an eligible list and you will be given a list number. You will be notified by mail of your structured interview results. If you meet all requirements and conditions, you will be considered for appointment when your name is reached on the eligible list.

Appointments from this list will **only** be made to Power Maintainer positions in the Staten Island Railway. This is **NOT** a New York City Transit Position. This is **NOT** a Civil Service position. You will **NOT** be permitted to transfer to a New York City Transit position.

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## **ADDITIONAL INFORMATION**

**Probation:** Each appointee will be required to successfully complete a one-year probationary period, during which time the appointee may be terminated.

## **SPECIAL ARRANGEMENTS**

### **Special Accommodations:**

If you plan to request special accommodations due to disability or an alternate interview date due to your religious belief, follow the instructions included with your *Application* and mail your request to the address found in the "Correspondence Section" below no later than 30 days prior to the scheduled interview date.

## **CORRESPONDENCE**

All correspondence, including the submission of your *Application*, must be sent to the following address:

SIR Power Maintainer, Exam No. 4801  
MTA New York City Transit  
180 Livingston Street, Room 4070  
Brooklyn, NY 11201

## **PENALTY FOR MISREPRESENTATION**

Any intentional misrepresentation on the application or examination may result in disqualification, even after appointment, and may result in criminal prosecution.